



# THE CATHOLIC DIOCESE OF BAREILLY

**BISHOP'S HOUSE**  
63, CANTT. BAREILLY (U.P.) 243001

NOT FOR SALE



# ST. JOSEPH SCHOOL

Thunai, Nadigawn, P.O. Bageshwar,  
Distt. Bageshwar (U.K.) Phone : 8194054833



**STUDENT HAND BOOK**

**SUMMER TIME TABLE**  
(Write the timings and subjects in pencil)

PERIOD	MON	TUE	WED	THU	FRI	SAT
1						
2						
3						
4						
INTERVAL						
5						
6						
7						
8						

**WINTER TIME TABLE**  
(Write the timings and subjects in pencil)

PERIOD	MON	TUE	WED	THU	FRI	SAT
1						
2						
3						
4						
INTERVAL						
5						
6						
7						
8						

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## STUDENT HAND BOOK

## *History of St. Joseph*

St. Joseph is the foster father of Jesus Christ. He was a carpenter by profession. Jesus was conceived by the power of the Holy Spirit. This revelation from God was given to Joseph by an angel in a dream. Being a devote person he obeyed God's Word zealously. Therefore he is well known as "Righteous person or the Just man" in the Gospels.

St. Joseph Loved Children. He accepted Child Jesus as his own child and nourished him with love and care. He protected child Jesus from all danger being killed by wicked king Herod. To save the life of Jesus, he even risked his life by fleeing to Egypt by night on foot.

St. Joseph is good educator. He arranged for the education of Jesus at Nazareth, the small town where he lived with his family. As a teenager, boy Jesus was trained as a Carpenter. Even during his preaching ministry, people identified Jesus to be the son of a carpenter. Joseph the carpenter is a great role model to our society, who teaches us the dignity of work and good living. We remember our patron, St. Joseph the worker on 1st of May every year. His noteworthy title "the Just man" and His motto "Any type of work is honourable".

St. Joseph is our model in educating our children. He teaches us to unfurl God given unique talents in each child. Dear St. Joseph bless our children with the gifts of knowledge, wisdom and righteous life.

## *St. Joseph*



*Patron*

*St. Joseph Primary School, Bageshwar*

## **SCHOOL ANTHEM**

1. St. Joseph Our dear Saint all hail  
With fadeless glory crown  
You are the model of our day  
Simplicity in you all around

Chorus: Onwards-Onwards Josephites  
Forward will we march always  
Loyal will we be to our school  
Faithful and sincere in all our ways

2. St. Joseph Our dear Saint all hail  
Let our pledge be always true  
Throughout the world, throughout our life  
Your standards we'll pursue

Chorus: Onwards-Onwards Josephites  
Forward will we march always  
Loyal will we be to our school  
Faithful and sincere in all our ways

## OUR VISION

Our VISION of **EDUCATION** is to promote the **Glory of God** by establishing His Kingdom with its values of **Love, Truth, Peace and Justice** through **Qualitative and Value Based Education** with an aim to form the **Character** of young students for the **Transformation** of the self and the society as a part of the **Redeeming and Restoring Mission of God in Jesus** resulting in **Fullness of Life for all and openness to the wider world.**

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## OUR MISSION

The **MISSION** of our school is to translate and give substance to our vision of **Transformation of the Self and the Society** through an **integrated formation** with a **Divine touch**. We prepare the students to be the active agents of change by way of :-

- 1 Making our educational institutions "**Centres of Good News.**"
2. Providing a congenial atmosphere for **God Experience** to become **God-centred persons** to live in harmony with God, self, others and nature.
3. Transmitting **right knowledge, Moral, Spiritual, Religious and Social Values**, and thus develop each ones unique potentialities.
4. Formation of good **Character**, enabling them to be "**Human**" and "**Humane**" with a compassionate heart especially for the Poor and the Marginalized.
5. Facilitating them to be **good, honest and patriotic** citizens of the country.
6. Inculcating **Love and Respect for Life, Nature, Culture and Religions.**

**Our MISSION** thus, is to form young men and women of **Character, Competence and Conscience** with a deep sense of **Compassion and Commitment** to the Mother Earth and every human person by promoting **Human Dignity, Harmony, Solidarity, Collaboration and Co-operation** and create a Better World to live in.



# ST. JOSEPH SCHOOL



Thunai, Nadigawn, P.O. Bageshwar,  
Distt. Bageshwar (U.K.)  
Phone : 8194054833

Kindly affix  
School Uniform  
photo of the  
child compulsorily

## STUDENT'S PROFILE

Name of Pupil..... Gender : M/F .....

Date of Birth (in digits) ..... Admn. No. ....

Class..... Section ..... Height..... Weight .....

House ..... Eyesight..... Blood Group .....

Home Address .....

.....

Father's Name .....

Mother's Name.....

Guardian's Name .....

Father's Occupation .....

Mother's Occupation .....

Father's Office Address .....

.....

Telephone No. Office ..... Residence.....

Adhar Card Number .....

I, the undersigned, have read the rules and regulations in the prospectus and student hand book and agree to abide by them and cooperate with the management of the institution in the interest of our son/ daughter/ward.

Signature of



\_\_\_\_\_ Father

\_\_\_\_\_ Mother

\_\_\_\_\_ Guardian





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Father's Occupation .....

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I, the undersigned, have read the rules and regulations in the prospectus and student hand book and agree to abide by them and cooperate with the management of the institution in the interest of our son/ daughter/ward.

Signature of



\_\_\_\_\_  
Father

\_\_\_\_\_  
Mother

\_\_\_\_\_  
Guardian





## INFORMATION

Address : **ST. JOSEPH SCHOOL**  
THUNAI, NADIGAWN, P.O. BAGESHWAR,  
DISTT. BAGESHWAR (U.K.)  
PHONE : 8194054833

### OFFICE HOURS

**SUMMER** : 09.00 a.m. to 01.00 p.m.

**WINTER** : 10.00 a.m. to 02.00 p.m.

### SCHOOL HOURS

**SUMMER** : 08.00 a.m. to 01.30 p.m. (Mon. to Sat.)

**WINTER** : 09.00 a.m. to 02.30 p.m. (Mon. to Sat.)

Timing for meeting the Principal will be between 10.00 a.m. to 12.00 noon on Monday, Wednesday & Friday or by a special appointment.

**Note** : No school business will be transacted on Sundays and holidays.

**This Student Hand Book is to be brought to the class daily**

## SCHOOL UNIFORM

On school days and functions, the students should wear the School Uniform. Students who come to class without uniform must bring a note to excuse from their Parents.

### **For Class 1st and above**

**Boys :** Full shirt check with monogram qmax mill  
quality 2/60 design number 5336  
pant scottish shade number 16  
Socks plain brown  
Shoes black with velcrow,  
Tie & Belt

Girls: Full shirt with monogram Qmax mill quality  
2/60 design number 5336  
Skirt Scottish shade number 16  
Socks plain brown  
Shoes black with velcrow  
Tie & Belt

### **For N. C. to U.K.G. Summer Uniform**

**Boys :** Full Shirt Pink Check with monogram  
Qmax Mill Quality Crown - 02,  
Pant Pink Scottish - 28

Girls : Frock Pink Check with Long Sleeves  
Qmax Mill Quality Crown - 02,  
Socks Pink with strips,  
Shoes black with Laces

## राष्ट्रीय गान

जन गण मन अधिनायक जय हे  
भारत भाग्य विधाता  
पंजाब सिन्धु गुजरात मराठा  
द्राविड उत्कल बंग  
विन्ध्य, हिमाचल, यमुना गंगा  
उच्छल जलधि तरंग  
तव शुभ नामे जागे  
तव शुभ आशीष माँगे  
गाहे तव जय गाथा  
जन गण मंगल दायक जय हे  
भारत भाग्य विधाता  
जय हे, जय हे, जय हे  
जय जय जय जय हे।

(रवीन्द्रनाथ टैगोर)



# **CONSTITUTION OF INDIA**

## **Preamble**

**WE THE PEOPLE OF INDIA**, having  
solemnly resolved to constitute India into a

**SOVEREIGN SOCIALIST SECULAR  
DEMOCRATIC REPUBLIC**

and to secure to all its citizens

### **JUSTICE**

Social, economic and political:

### **LIBERTY**

of thought, expression, belief, faith and worship

### **EQUALITY**

of status and of opportunity: and to  
promote among them all

### **FRATERNITY**

assuring the dignity of the individual and  
the unity and integrity of the Nation;

**IN OUR CONSTITUENT ASSEMBLY**

this twenty-sixth day of November, 1949 do

**HEREBY ADOPT, ENACT AND GIVE TO  
OURSELVES THIS CONSTITUTION.**

**YEAR PLANNER 2023-2024**  
**APRIL 2023**

Dt.	Day		Important Days/ School Activities
1	SAT		
2	<b>SUN</b>		
3	MON		
4	TUE	H	MAHAVIR JYANTI
5	WED		
6	THU		
7	FRI	H	GOOD FRIDAY
8	SAT		Solo Dance Comp. Class-VI
9	<b>SUN</b>		
10	MON		Best out of Waste Comp. Class- VII & VIII
11	TUE		Poster making on world earth day comp. Class- III, IV
12	WED		
13	THU		Drawing Competition Class - I & II
14	FRI	H	AMBEDKAR JAYANTI
15	SAT		English Recitation Com. Class - ( LKG & UKG )
16	<b>SUN</b>		
17	MON		
18	TUE		English Story Telling Comp. - V, Poster making on World Day Class V
19	WED		
20	THU		English Story Telling Comp. Class- VI
21	FRI	H	JAMAT - UL - VIDA
22	SAT	H	EID - UL- FITR
23	<b>SUN</b>		
24	MON		
25	TUE		English Story telling Competition Class -III & IV
26	WED		English Hand Writing Competition Class - I & II
27	THU		Food Preparation without fire Comp. Class- VII & VIII
28	FRI		Hindi Recitation Comp. Class - ( LKG & UKG )
29	SAT		Collect the toffees Competition Class - NUR.
30	<b>SUN</b>		

**YEAR PLANNER 2023-2024**  
**MAY 2023**

Dt.	Day		Important Days/ School Activities
1	MON		
2	TUE		Poem Writing on ' Mother's Day Class IV, V
3	WED	<b>H</b>	VEER KISHRECHANDAR SHAYAD DIVASH
4	THU		Hindi Story telling Competition Class -I & II
5	FRI	<b>H</b>	BUDDHA PURNIMA
6	SAT		Card making comp. on Mother's day Class- III
7	<b>SUN</b>		
8	MON		
9	TUE		Sole Singing Competition Class- VII & VIII
10	WED		
11	THU		
12	FRI		Scenery Painting Class- VI
13	SAT		<b>English Hand Writing Competition Class - LKG &amp; UKG</b>
14	<b>SUN</b>		
15	MON		I Unit Test
16	TUE		
17	WED		
18	THU		
19	FRI		
20	SAT		Hindi Recitation Competition Class- Nur.
21	<b>SUN</b>		
22	MON		English Story telling Competition Class -I
23	TUE		
24	WED		
25	THU		
26	FRI		
27	SAT		
28	<b>SUN</b>		
29	MON		
30	TUE		
31	WED		

**YEAR PLANNER 2023-2024**  
**JUNE 2023**

Dt.	Day		Important Days/ School Activities
1	THU		
2	FRI		
3	SAT		
4	<b>SUN</b>		
5	MON		
6	TUE		
7	WED		
8	THU		
9	FRI		
10	SAT		
11	<b>SUN</b>		
12	MON		
13	TUE		
14	WED		
15	THU		
16	FRI		
17	SAT		
18	<b>SUN</b>		
19	MON		
20	TUE		
21	WED		
22	THU		
23	FRI		
24	SAT		
25	<b>SUN</b>		
26	MON		
27	TUE		
28	WED		
29	THU	<b>H</b>	ID - UL - ZUHA
30	FRI		

**YEAR PLANNER 2023-2024**  
**JULY 2023**

Dt.	Day		Important Days/ School Activities
1	SAT		School reopen after the summer break
2	<b>SUN</b>		
3	MON		
4	TUE		
5	WED		English / Hindi Hand Writing Comp. - V
6	THU		
7	FRI		Colouring Comp. Class- LKG & UKG
8	SAT		English Recitation Competition Class- Nur. Solo Dance Comp.
9	<b>SUN</b>		
10	MON		
11	TUE		Collage Making Comp. Class- VI
12	WED		
13	THU		
14	FRI		English/Hindi Hand writing Comp. Class-III Paster making on save Tiger comp. Class- IV
15	SAT		Fancy dress Comp. Class- I-II
16	<b>SUN</b>	<b>H</b>	HARELA
17	MON		
18	TUE		Pencil Drawing On Scenery Comp. Class-VII -VIII
19	WED		Inter House kho- kho
20	THU		
21	FRI		Poster Making on Save Tiger. Class -V
22	SAT		Hindi Hand Writing Competition Class- LKG - UKG Solo dance comp. Class- IV
23	<b>SUN</b>		
24	MON		Counting Numbers Competition Class- Nur.
25	TUE		<b>English Speech on Great Leaders Comp. Class-VII &amp; VIII</b>
26	WED		Essay Writing Comp. Class- VI
27	THU		
28	FRI		Hindi Hand Writing Competition Class- I & II
29	SAT	<b>H</b>	MUHARRAM
30	<b>SUN</b>		
31	MON		



**YEAR PLANNER 2023-2024**  
**AUGUST 2023**

Dt.	Day		Important Days/ School Activities
1	TUE		II Unit Test
2	WED		
3	THU		
4	FRI		
5	SAT		
6	<b>SUN</b>		
7	MON		
8	TUE		Inter house throw ball
9	WED		
10	THU		Role Play on National Leaders Comp. Class- III PATRIATIC Dance Comp. Class -IV
11	FRI		Fancy dress Competition Class- LKG - UKG
12	SAT		Fancy dress Competition (As a National Leader) Class- Nur.
13	<b>SUN</b>		
14	MON		Rangoli Comp. Class- VII & VIII
15	TUE	Non Class Day	<b>INDEPENDENCE DAY.</b> House wise Hindi Choral Competition
16	WED		
17	THU		
18	FRI		
19	SAT		Hindi Story telling Competition Class -LKG & UKG
20	<b>SUN</b>		
21	MON		
22	TUE		Tricolour paper Rockets ,Tank, Battleship, Jet , Frigwer Comp. Class- VII-VIII
23	WED		
24	THU		
25	FRI		Rakhi making com . Class- I-II & III, Painting on a stone comp. Class VI
26	SAT		Colouring Competition Class- Nur., Solo Dance Comp. Class I & II
27	<b>SUN</b>		
28	MON		
29	TUE		Rakhi making Comp. Class= IV, V & VI.
30	WED		
31	THU	H	RAKSHA BANDHAN

**YEAR PLANNER 2023-2024**  
**SEPTEMBER 2023**

Dt.	Day		Important Days/ School Activities
1	FRI		Card making on Teacher"s Day Class- V
2	SAT		Slogan writing comp. Class- I & II Card making on teacher"s Day Class-III & IV
3	<b>SUN</b>		
4	MON		Inter House Badminton
5	TUE	Non Class Day	TEACHER'S DAY / ST. MOTHER TERESA'S DAY
6	WED	<b>H</b>	CHEHLLUM
7	THU	<b>H</b>	JANMASHTAMI
8	FRI	Non Class Day	Girl child Day
9	SAT		Table Recitation Com. (2 and 3) Class- UKG & LKG.Slogan writing on Hindi Diwas
10	<b>SUN</b>		
11	MON		Extempore Comp. Class-VII & VIII
12	TUE		
13	WED		Slogan Writing on Hindi Diwas Class-IV
14	THU		
15	FRI		
16	SAT		Recite the Hindi Alphabets (अ से अः) Class- NC
17	<b>SUN</b>	<b>H</b>	VISHWAKARMA PUJA
18	MON		I- Term exam
19	TUE		
20	WED		
21	THU		
22	FRI		
23	SAT		
24	<b>SUN</b>		
25	MON		
26	TUE		
27	WED		
28	THU		EID - E - MILAD /MILAD UN - NABI/ANANT CHATURDASHI
29	FRI		
30	SAT		

**YEAR PLANNER 2023-2024**  
**OCTOBER 2023**

Dt.	Day		Important Days/ School Activities
1	<b>SUN</b>		
2	MON	Non Class Day	GANDHI JAYANTI
3	TUE		Birthday cap making comp. Class- I & II
4	WED		Poem Recitation Comp. (On Girl Child Day Class- III). Speech Comp. (On Girl Child Class-IV)
5	THU		Speech comp. (On Girl Child Day Class- V)
6	FRI		
7	SAT		Recite the English Alphabets ( A to Z) Nursery
8	<b>SUN</b>		
9	MON		
10	TUE		Picture Quiz Comp. Class- VII & VIII
11	WED		
12	THU		Solo Singing Comp. Class- III & IV
13	FRI		School Logo Design Comp. Class-VI
14	SAT		Solo dance Competition Class- LKG & UKG, Inter House Cricket
15	<b>SUN</b>	<b>H</b>	MAHARAJA AGRASEN JAYANTI
16	MON		
17	TUE		
18	WED		
19	THU		
20	FRI		Solo singing com. Class- I & II
21	SAT		Hand Print Competition Class Nur. Solo Singing Competition Class- V
22	<b>SUN</b>	<b>H</b>	DUSSEHRA ( MAHA ASHTMI )
23	MON	<b>H</b>	DUSSEHRA ( MAHA NAVAME)
24	TUE	<b>H</b>	DUSSEHRA
25	WED		
26	THU		
27	FRI		Debate competition Class- VI / Sport meet
28	SAT	<b>H</b>	MAHARISHI VALMIKI JAYANTI
29	<b>SUN</b>		
30	MON		Diya Decoration Comp. Class- VII & VIII
31	TUE		

**YEAR PLANNER 2023-2024**  
**NOVEMBER 2023**

Dt.	Day		Important Days/ School Activities
1	WED		
2	THU		
3	FRI		Diya Decaoration Comp. Class- III & IV
4	SAT		Complete the picture with dots Com. Class- Nur.
5	<b>SUN</b>		
6	MON		
7	TUE		
8	WED		<b>Diya making comp. Class- I &amp; II . Diya Decoration Class- V</b>
9	THU		
10	FRI		Quilling competition - Wishing Card Comp. Class- VI, Mehndi Comp. Class VII & VIII
11	SAT	<b>H</b>	DEEPAVALI ( NARAK CHATURDASI )
12	<b>SUN</b>	<b>H</b>	DEEPAVALI
13	MON	<b>H</b>	DEEPAVALI ( GOVARDHAN PUJA )
14	TUE	Non Class Day	CHILREN'S DAY
15	WED	<b>H</b>	BHAI DUJ
16	THU		Mehndi ( on a paper)Class- VI
17	FRI		Warli Painting on Bottle - VII & VIII .
18	SAT		Solo dance Competition Class- Nur. Paper Flower Making Comp. Class- V.
19	<b>SUN</b>	<b>H</b>	CHATT PUJA
20	MON		
21	TUE		Speech comp. on Diwali Class- I & II Mask making Comp. Class- III & IV
22	WED		Inter House Folk dance
23	THU	<b>H</b>	IGAS-BAGWAL
24	FRI	<b>H</b>	GURU TEGH BAHADUR'S MARTYRDOM
25	SAT		Animal talk ( talk about your favorite animal ) Class- LKG & UKG
26	<b>SUN</b>		
27	MON		
28	TUE		
29	WED		
30	THU		

**YEAR PLANNER 2023-2024**  
**DECEMBER 2023**

Dt.	Day		Important Days/School Activities
1	FRI		
2	SAT		Solo Singing Class VI
3	<b>SUN</b>		
4	MON		III Unit Test
5	TUE		
6	WED		
7	THU		
8	FRI		
9	SAT		Solo Singing Competition Class- LKG & UKG
10	<b>SUN</b>		
11	MON		Stone Art on Social Science Comp. Class- VII&VIII
12	TUE		
13	WED		
14	THU		
15	FRI		Christmas things making Com. (bell, star, tree, santa face etc.) Class-I & II
16	SAT		Bell colouring com. Class- Nur.
17	<b>SUN</b>		
18	MON		Ornaments With food Grains Comp. Class- VI
19	TUE		Santa Clouse Making Comp. Class- V
20	WED		Star Making Comp. Class- III. Santa Claus Making Comp. Class-IV
21	THU		Christmas stars / Snowman Comp. Class- VII & VIII
22	FRI		
23	SAT		
24	<b>SUN</b>		
25	MON	<b>H</b>	CHRISTMAS DAY
26	TUE		
27	WED		
28	THU		
29	FRI		
30	SAT		
31	<b>SUN</b>		

## YEAR PLANNER 2023-2024 JANUARY 2024

Dt.	Day	Important Days/ School Activities
1	MON	
2	TUE	English Recitation Comp. III & IV, Mask Making Comp. Class - V
3	WED	Best Out of waste. Comp. Class- VI
4	THU	Paper flower making Com. I & II
5	FRI	Drawing com Class- LKG & UKG. First Aid Box making Comp. Class- VII & VIII
6	SAT	Fruity Parade Competition, Kindergarten
7	<b>SUN</b>	
8	MON	Kite Making Comp. Class- III . Paper Flower Making Comp. Class- IV
9	TUE	Constitution of India/Preamble - recitation/class V
10	WED	Tri Colour Badge Making Comp. Class - VII & VIII
11	THU	Speech Comp. Class - VI
12	FRI	National Symbol making comp Class - I & II
13	SAT	Inter house English Choral Recitation
14	<b>SUN</b>	
15	MON	
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	
21	<b>SUN</b>	
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	
28	<b>SUN</b>	
29	MON	
30	TUE	
31	WED	

**YEAR PLANNER 2023-2024**  
**FEBRUARY 2024**

Dt.	Day	Important Days/ School Activities
1	THU	
2	FRI	
3	SAT	Fruit Salad Decoration Comp. Class- III. Vegetable Salad Decoration Comp. Class- IV
4	<b>SUN</b>	
5	MON	
6	TUE	
7	WED	
8	THU	English Dictation Competition Class- I & II
9	FRI	First Aid Box making Competition Class VII & VIII
10	SAT	Singing Competition Class- Nur. Vegetable salad Decaration Comp. Class- V
11	<b>SUN</b>	
12	MON	
13	TUE	Story telling Comp. Class-III. Scenery Making Comp. Class-IV, V
14	WED	
15	THU	
16	FRI	
17	SAT	National Antham singing com. Class- LKG & UKG
18	<b>SUN</b>	
19	MON	
20	TUE	
21	WED	
22	THU	Annual Examination
23	FRI	
24	SAT	Self Introduction Comp. Class- Nur.
25	<b>SUN</b>	
26	MON	
27	TUE	Food chart comp. Class- I & II
28	WED	
29	THU	

**YEAR PLANNER 2023-2024**  
**MARCH 2024**

Dt.	Day	Important Days/ School Activities
1	FRI	
2	SAT	
3	<b>SUN</b>	
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	
10	<b>SUN</b>	
11	MON	
12	TUE	
13	WED	
14	THU	
15	FRI	
16	SAT	
17	<b>SUN</b>	
18	MON	
19	TUE	
20	WED	
21	THU	
22	FRI	
23	SAT	
24	<b>SUN</b>	
25	MON	
26	TUE	
27	WED	
28	THU	
29	FRI	
30	SAT	
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## **SAINT JOSEPH SCHOOL**

Thunai, Nadigawn, P.O. BAGESHWAR



### **HISTORY OF ST. JOSEPH SCHOOL**

Saint Joseph School is established in the year 2016. The President of St. Alphonsus Education Society Bareilly in the annual general body meeting decided to open new school at Bageshwar. The name of the school was also decided in the same meeting. On 12th of January Fr. Maurice Desa was appointed first Principal of the school. On 14th January 2016 Most Rev. Bishop Ignatius D'souza, President of St. Alphonsus Education Society, together with Most Rev. Anthony Fernandes Bishop Emeritus visited site to install the first principal and workout the modalities of starting the school by April 2016.

In the same year 15th of February initial plan to start Nursery, lower K.G. and Upper K.G was finalized. At this time a suitable rented building was hired for a year near the site of present school. With support of local people initial hurdle were overcome and school admissions began in March.

#### **Blessing and Inaugurations of Kindergarten Section**

Saint Joseph preparatory school was blessed by Most Rev. Bishop Ignatius D'souza Bishop of Catholic Diocese of Bareilly. He invoked God's Blessings on 25 Children, 3 sisters of UFS congregation who readily shared the responsibility of teaching the children in this school. The Chief Development Officer of Bageshwar District inaugurated the School in the presence of parents, children and well-wishers of the city,



together with large number of principals from many schools run by the society.

There was a steady growth in numbers of students. By July 10th there were 44 children enrolled in the school. These children were well molded by the Rev. Sisters within few months. On October 2nd they performed dances a tableau in honour of Mahatma Gandhi, the father of our Nation and Mother Theresa.



The Carols and the Christmas play were staged by children for Christmas 2016. On this occasion, the Superintendent of Police Bageshwar District in appreciation sponsored a festive meal and shared the meal with the children.

On 30th of March 2017, Saint Joseph School received the recognition from Uttarakhand Elementary Education department. The District Education Officer for Elementary Bageshwar issued a certificate of recognition for St. Joseph Primary School for 5 years from 1st April 2017.

In the first week of April the school was upgraded to second standard. Now Saint Joseph School has reached 3rd standard in the year 2018. We look for the support and encouragement from parents and citizens of Bageshwar for the years to come.

### **PROSPECTUS**



Saint Joseph School is a Catholic Christian Minority Institution (Constitution of India Act, 30) established and administered by the St. Alphonsus Catholic Education Society (Registered Society) registered in Bareilly in 1994 under the Societies Registration Act XXI of 1860.



It is a primary school, not under any Govt. Authority, and a separate entity on its own. It is unaided Christian Minority Institution. Any child will to study in St. Joseph's Primary School has to seek proper procedures and admission Fee.

### **AIMS AND OBJECTIVE OF THE SCHOOL**

- 1.1 To develop all round personality of a child by inculcating physical fitness, ideals of healthy competitiveness, leadership and self expression, ideals of Indian Culture through games, monitorial systems, dramatics, value education and moral instruction besides catering to the scholastic needs of the students.
- 1.2 To give importance in all co-curricular activities, to Hindi by cultural activities, debates, etc. and to English through medium of instruction and Examination.
- 1.3 To endeavor to make school education and activities contributing to Indian Culture.
- 1.4 To inherit a main stream of national integration through Indian dance and music and to make students scholars, gentlemen and responsible citizens of India.
- 1.5 To train the mind and shape the character of the younger generation.
- 1.6 To provide facilities for learning social and other sciences, irrespective of religion, caste and creed.
- 1.7 To make the students capable of shouldering responsibilities towards God and their country, family and neighbours and their fellow men.

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- 1.8 To teach the technique that will enable them to discover their talents and powers.
  - 1.9 To enable the students to earn their livelihood and become inspiring citizens of the nation and worthy members of the world community.
  - 1.10 To ensure that the product of Saint Joseph School be aware of their personal talent and not to use it for their selfish and but for the good of others.
  - 1.11 Punctuality, neatness, uniformity of dress, consideration for others and a co-operative spirit is insisted upon.





### **ADMISSION**

- 2.1 Admission to Class N.C. (L.K.G. and above if there are vacancies only) classes are usually held in March for the following academic year for which registration should be done on the prescribed form before March. Forms are obtainable for a fee in the School Office on a specified date.
- 2.2 Children seeking admission in Ist class should have completed Five years and Six months as on first of April of that academic year. A birth certificate should be produced from the Municipality/ Gram Panchayat with the registration form in support of the date of birth entered in the admission form. Affidavits are not accepted.
- 2.3 There will be verification of forms along with both the parents and the child before the child is selected for



- admission on a date and time intimated at the time of registration.
- 2.4 Admission will be given on the basis of correctness of details filled in the registration form and date of birth etc. depending on the number of seats available in the class concerned. The school may also select the children through the process of draw of lots. The Parents and Guardians should not put undue pressure on the Principal and the Management for admission through recommendations or through any other source.
- 2.5 Parents/Guardians of the candidates selected for admission are required to fill up a prescribed admission form and submit it duly signed. No admission forms are issued to any one to carry home.
- 2.6 The condition of admission is that the Parents/Guardians comply strictly with the terms and rules herein stated and pay the tuition fees and other charges laid down in the prospectus by due date. Any future changes made in the prospectus regarding rules or tuition fees or any other charges will also be binding on them. The Management reserves the right to admit or refuse admission.
- 2.7 No donation is accepted. Beware of the middlemen.
- ABSENCE**
- 3.1 No leave of absence for the whole day or a part of is granted except on previous written application from parents or guardians and only for serious reasons.



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- 3.2 Absence without leave is liable to punishment/fine at the discretion of the Principal. Repeated absence renders the pupil liable to dismissal.
  - 3.3 Repeated absence of 3-7 calendar days without notification renders the students liable to dismissal/Re-admission.
  - 3.4 Repeated absence without leave the student on returning to school must have the reasons of absence entered and signed by the parents or guardian on the 'leave and absence record'. Without this the student will not be admitted to class.
  - 3.5 A minimum of 80% attendance of the working days is required for promotion. She/He should come for general assembly in time. Late comers are liable to be sent home.
  - 3.6 A student who returns to school after a contagious or infectious disease should produce a Doctor's certificate permitting the student to do so (to attend the school).
  - 3.7 All are expected to attend school on the reopening day after vacation. Similarly no one is allowed to leave for vacation earlier than the closing day without written permission from the principal.
  - 3.8 The school will not arrange any conveyance for the students. The parents/ Guardians are to look into the matter of conveyance. The students are to reach in time for the assembly and leave the school soon, when the classes get over.
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## WITHDRAWALS



4. A month's notice of withdrawal must be given in writing duly acknowledged by the Principal or a month's fees in lieu thereof. Students withdrawn in and after April will be required to pay fee for the remainder of that term.

## ASSESSMENTS AND PROMOTION

5. The school follows the semester system of evaluation and assessment approved by the CBSE. In each term, there will be regular class tests which will also be taken into account for Promotion Record. Details of class tests, terminal evaluations, along with the schedule and syllabus, will be given separately. The Progress Reports issued after the Terminal Evaluation are to be collected by the parents on the specified date.
  - 5.1. A student will be given zero and a warning letter will be issued if he/ she is caught using unfair means during test/examination. Unfair means also amounts to failure and repetition of the class. If a student is absent from an evaluation test, he/ she may not be permitted to appear for it at a later date. In case of serious illness, a Medical Certificate from a Registered Medical Practitioner has to be submitted immediately and also the student's performance through the year will be taken into consideration for promotion.

## T.V. ROOM & CHILDREN PARK



6. T.V. Room : Our school has a large T.V. room well-equipped with DVD player where the children are able



to watch children movies i.e. cartoons and animation based on Value Education and listen to children songs and rhymes in between teaching-learning process. To aptly quote, it is easier to remember what we see than what we hear. Students need alternatives, hands-on learning environment to match their varied learning levels. So, a provision has been made for kindergarten to visit the T.V. room, once during a day for amusement and educational learning for the comprehensive growth of the students.

**Children's Park :** Childhood is a holistic process. Parks engage children in learning through games and shared experiences with peers, laying the effective foundation of co-existence. The park offers children to enjoy the daily benefits of direct experience with nature and to engage in health-promoting, physical activities. Various swings like slides, climbers, merry-go-round, monkey bar etc. are installed which are safe and enjoyed by the children.

**Activity Room :** Keeping in view children's perspective, we have incorporated the features of both fun and learning in our Primary Section. The activity room is where the children can come and experience meticulously planned activities conducted by dexterous teachers. Here, at school, we have Games and Arts/ Crafts especially designed for the little ones. We feel the importance for children to experience group-work as





well as individual work. So this facility provides the children every opportunity to grow in all inclusive manner.

**FEE**



- 7.1 Tuition fee will be charged for all 12 calendar months, other fee as per schedule.
- 7.2 Fee will be collected through of INDIAN OVERSEAS BANK, BAGESHWAR.
- 7.3 No reduction or remission or refund of fee will be claimed on account of holidays or absence of any reasons. No student will be allowed to appear for unit test until the dues have been paid in full.
- 7.4 No brother-sister concession in fee will be granted.
- 7.5 Late fees will be Rs. 40/- per month including after the expiry of fee due date and subsequent months.
- 7.6 The school reserves the right to increase the fee from the new academic session when considered necessary by the managing committee.
- 7.7 Fee should be paid by the 30th of April, July, October & January. i.e.  
April, May & June in April.  
July, August & September in July.  
October, November & December in October.  
January, February & March in January.
- 7.8 Fee accompanied with the Fee Book should be paid in cash/ Cheque/ Elec. at the INDIAN OVERSEAS BANK Please Credit : St. Joseph's School S.B A/c No.

2931, BAGESHWAR on any working day from 10.00 a.m. to 4.00 p.m. from the 1st to 30th of Each Paying month.

- 7.10 No deductions are made for vacations or broken periods.
- 7.11 All fees must be paid by the due date failing which the pupil's name will be struck off the rolls.
- 7.12 In case of special circumstances, when parents are unable to pay the fees before the stipulated date, they must see the principal in person and by application seek extension for the same before the due-date in such cases only. A late fee of Rs. 40/- per month is permitted.
- 7.13 Before the withdrawal of pupil a month's fee in lieu of notice is required.

#### **RULES OF CONDUCT**

- 9.1 Every student should bring with him/her daily the school diary. If a pupil loses the diary, a fine will be levied and a new diary will have to be purchased from the School Office.
- 9.2 Care must be taken for all school property and no student should scratch or spoil/break the desks or chairs or damage any school furniture, write or draw anything on the walls or in any way damage things belonging to others. Damage done, even by accident should be reported at once to the appropriate authority. Any damage done will be made good by the



offender. Anyone who sees something damaged should report the matter even if he/she does not know who has done it. Each class will be responsible for looking after all class property.

- 9.3 All should be careful not to litter paper or rubbish anywhere in the school premises. They should use the bins provided for the purpose. Running, playing or shouting inside the school building and on the verandah is never permitted.

Students are requested to speak in English in the school.



- 9.4 Those who reach before the bell should remain in the class rooms and study silently or meet the teachers concerned for any clarification/explanation. Late-comers will not be permitted to attend the school/liable for enquiry.

No student can leave the school premises during school hours except with the permission of the Principal or Vice Principal with a gate pass. The parents are to collect their wards in emergency cases.

- 9.5 The school authorities do not hold themselves responsible for the student's loss of money, books, clothes etc. Articles found in the school premises are to be handed over to the school office.

#### **PARENT-TEACHER MEETING**

- 10.1 Parent-teacher meeting is held on a notified day. Parents/Guardians are requested to make use of this



opportunity to meet the teachers of their wards to discuss the progress of their children.

10.2 The meetings are contact meetings, because the teachers and the parents are all involved in the all round development of the child. These are occasions for the parents to let the teachers know that they not only pay the fees but also care to appreciate teachers effort and hard work towards their child.



10.3 As far as possible all are requested to meet the teachers to discuss for anything pertaining to studies should be kept for the P.T. Meet, in emergencies, the principal's prior permission is required to meet the teachers.





#### **PARTICIPATION**



11.1 All the students must take part in Games, Physical Exercise and all other school activities. When the students are selected for Programmes in the school, they are to take part in it actively. The parents are to assist by supplying the dress or other materials when asked to do so. All the students are to participate in the class picnics, group photos, National public functions, local or National competitions, whenever the school organizes.

#### **RECOMMENDATIONS TO PARENTS**

13.1 The main purpose and objectives of this school is to make your child a good student, and industrious, honest and truthful just and fair in dealing with all. Please help us in this great noble task.





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- 13.2 In order to secure all that is best in education of our children the maximum co-operation between parents and the school authorities is desired. Hence parents/guardians are expected to co-operate with the school authorities by enforcing regularity and discipline by seeing that they prepare their lessons daily, come to school in time, wear neat and dean uniform and take an active interest in the activities of the school.
- 13..3 Occasional report about conduct and application of your children will be send to you by the teachers through the Hand Book. We request you to look into this book everyday and assist the school to educate your child.
- 13.4 When communicating with the principal, parents/guardians are requested to mention in their letter the name of the student, class and section etc.
- 13.5 No tuition may be taken from any teacher of the school without the written permission of the principal.
- 13..6 Parents/ Guardians or any other person are not allowed to see the students or interview their teachers during school hours without the permission of the principal. They are request to come on a notified day for P.T. Meet.
- 13.7 Parents must intimate the school whenever their residential address or telephone numbers are changed in order to communicate to them in urgent matters, in the interest of their children on P. T. Meeting day.
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- 13.8 Should there be any infectious disease in your home, please report the fact to the principal at once and do not send your child to the class till the danger is over.
- 13.9 No tiffin, books, medicines or any other articles will be accepted from the parents or others after the school has begun. The students are to bring these by themselves.
- 13.10 In case of sudden leave of a student, the parents are to apply for it in writing and the children will not be sent along with the strangers or neighbours.
- 13.11 Students to bring clean drinking water from home and home prepared tiffin daily.

#### **GEMS OF GOOD BEHAVIOR**

1. Be in time for school daily.
2. Keep your hands and face washed and your hair brushed.
3. Keep your clothes and books neat and tidy.
4. Do not write on walls.
5. keeps yours hands and feet away from walls.
6. Put papers and fruits skins, sweet wrappers poly-bags in a dustbin.
7. Do not play on verandah or class-rooms.
8. Say 'please' when you want something.
9. Say 'Thank you' when you receive something.
10. If you have to interrupt an adult conversation, "Please excuse me."
11. Do not look into into class-room as you pass by.

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12. Do not stand near elder people when they are talking together.
  13. Allow older people to go before.
  14. Wish Good morning, Good Afternoon, Good evening your teacher, parents, elders.
  15. Do not waste water

### CONCLUSION

1. The management reserves the right to waive any of the rules without assigning any reason for its action.
2. The interpretation of any rules in this book as well as any amendment to it, rests solely and entirely with the Governing Body of the school. Their interpretation shall be final and binding on parents and students and no case shall lie in any Court of Law in respect of the decision.
3. I have read the rules and regulations of the school and I promise to abide by them and that my child also conforms to the standard required by him/her in conduct and studies.

